WILDBRIAR COMMUNITY

Architectural Review Committee (ARC)- Approval Application

Please submit completed applications to:

**Wild Briar ARC, 737 W. Briar Lake Dr., Starkville, MS 39759**

**w.b.hoa2018@gmail.com** **and** **joe@couvilliondesignbuild.com**

Owner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Application Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lot #\_\_\_\_\_\_\_\_\_\_\_\_ Lot Type (Garden/Lake):\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In an effort to maintain, enhance and preserve property values, our Covenants require that the Architectural

Review Committee (ARC) review and approve all projects (new homes and alterations) **prior to commencing**

**work.** This evaluation addresses architectural harmony, color, location, minimum construction standards, and

use restrictions. It is the builder’s and/or homeowner’s responsibility to familiarize themselves with the

requirements and restrictions for building and use of homes in Wild Briar. Please consult the Wild Briar

covenants and *Architectural Guidelines,* for additional information (website https://www.wildbriar.net)

**Required licensures and documents: (May be submitted in digital form to the emails above or paper to the 737 address)**

Builders must be licensed in Mississippi. A copy of the builder’s business license and proof that they carry liability insurance must be provided to the ARC prior to or along with submission of the plans. No review of plans will be conducted until these documents are provided.

**Description of Project: (Required Submittals)**

* Site-plan
* Floor and Building plan
	+ List **heated and cooled** square footage of building (garage is not to be included in this value)
	+ Provide garage Square footage - separate
* Elevations
	+ All sides
* Construction Layout and dimensions
	+ Locate Building on Lot w/ dimensions
	+ Show setbacks per covenants
* Photographs (If needed for clarification to define type of work)

**Schedule of Exterior Materials: (Required Submittals)**

* Brick / Siding type
	+ Estimated % of coverage and location for each
	+ Note any special finish (mortar smear / painted brick)
* Trim type
	+ Material planned, Color-Finish
* Roofing Type
	+ Material planned, Color-Finish, and % of coverage
* Columns
	+ Material planned, Color-Finish, and Size of column

**Application Fee - ($1,000 for Garden Lot / $2,000 for Lake Lot) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date paid)**

**must be paid in full prior to starting any work. Half of the fee ($500 / $1000) is non-refundable and will**

**go into the Wild Briar road reserve fund. Upon completion of construction and landscaping the owner /**

**contractor will be refunded the remaining half of the above application fee if, after the ARC inspection**

**has been performed, the ARC determines that no damage has been done to roads or common areas and**

**the construction site is cleaned up, and all other requirements met.**

**Mail your check (made to Wild Briar HOA) and forms to the 737 address, or place in a sealed envelope in the 737 mailbox. Please send an email to both email addresses listed to ensure timely processing. Electronic copies of documents may be submitted to the emails listed above. However, approval will not be given until the full Application fee has been received. You can inform the HOA Treasurer that the check has been mailed or placed in the mailbox by sending an email to wildbriar.hoa.treasurer@gmail.com**

Proposed Start Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Proposed Completion Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner/Contractor is responsible for all Utility connection fees and services.

**ARC Committee Members**

Joe Couvillion –Chair

 Ralph Kinard

Dale Conner

Keith Stegall

Russell Winston